

# COCKBURN SCHOOL

Specialist status in the Performing Arts



**Executive Headteacher** Mr D Gurney BA (Hons) / NPQH / NLE  
**Head of School** Mr R Dixon BSc (Hons) / NPQH

21st July 2022

Dear Parent/Carer,

As we reach the end of the academic year we would like to take the opportunity to thank you for all your support and engagement in helping your child be successful here at Cockburn School. This letter is intended to inform you of some key dates and outline a few reminders about our expectations of uniform, behaviour and attendance for the next academic year.

## **Uniform, PE kit and equipment:**

We have recently introduced a new PE kit, following consultation with the student council, including a professional technical polo shirt and all-weather jumper. Please be aware that this new PE kit is **only compulsory** for our new Year 7 students, your child can still wear their existing PE kit without issue. If any items of PE kit need to be replaced moving forward parents/carers will only be able to purchase the new style kit.

As a reminder, all students must wear full school uniform from the start of term in September. Parents/carers can purchase uniform and PE kit via our online store, or by visiting reception. During the summer break reception will be open for uniform purchase and collection at the following times;

**Monday 22<sup>nd</sup> August – Friday 26<sup>th</sup> August from 10am to 2pm**

**Tuesday 30<sup>th</sup> August – Friday 2<sup>nd</sup> September from 10am to 2pm**

The link to the online shop, alongside sizing guides can be found via our website <https://www.cockburnschool.org/uniformkit/>. We will not be able to accept any cash payments for uniform when your child returns in September so it essential your child is prepared in advance.

We politely remind parents/carers that the uniform policy is non-negotiable and school uniform should not reflect changing fashion trends i.e. skinny trousers, kicker boots, piercings or acrylic/painted nails. On the first day of term for your child, it is essential that students attend in full school uniform, with all equipment including their PE kit. A list of the uniform, PE kit and equipment requirements can be found on the school website <https://www.cockburnschool.org/uniformkit/>.

## **In-school bags:**

We will continue to have in-school bags in school and we thank our students for their responsible attitude toward looking after these. The in-school bag is necessary for Health and Safety, reducing congestion on the corridors and in classrooms. Students will not be permitted to carry outside bags and backpacks around the school, but only carry the items required for their lessons. Students will have the opportunity before school and at break/lunchtimes to get what they need for subsequent lessons.

## **Mobile Phones:**

Mobile phones and other similar devices such as smartwatches/tablets are brought in at the owners' risk and are to be switched off, locked in the student's locker and **not to be seen** at all in the school. If any student is using a mobile phone or similar device in the school or it is heard or seen it will be confiscated and only returned when collected by the parent/carer.

## Attendance and Punctuality:

Excellent attendance and punctuality are vital for your child to achieve and make progress at the school. Regular school attendance also plays a significant contribution to maintaining both physical and mental wellbeing. We ask parents/carers to ensure that students attend the school on time (8:25am) and are only absent when it is absolutely necessary. Holidays are not allowed to be taken during school time as this could result in the issue of legal proceedings in line with government policy. We will regularly update you on your child's attendance and alert you when we become concerned and will visit your home if your child has failed to attend the school. In line with government policy we will fine parents and carers of the students whose attendance causes concern. It is the legal responsibility of parents/carers to ensure that their child maintains regular attendance at school.

## Start of Autumn Term Dates and Arrival Times:

**Monday 5<sup>th</sup> September:** Closed to students - Professional Development Day 1

**Tuesday 6<sup>th</sup> September:** Closed to students - Professional Development Day 2

## Wednesday 7<sup>th</sup> September:

School will start for **Year 7** only at 8:25am

## Thursday 8<sup>th</sup> September:

Normal school resumes for ALL students with the following arrival times:

Year 7 - 8:25am

Year 8 - 8:25am

Year 9 - 9:00am

Year 10 - 9:30am

Year 11 - 10:00am

## Summer Holiday Food Support:

During the summer holidays, there is local support available for families in need of food provision. Click this link for a map of food providers across Leeds, including foodbanks, drop-ins, Community Hubs, cafes, businesses and enterprises: <https://leedsfoodaidnetwork.co.uk/find-emergency-food/>

In addition, ASDA have announced that children can eat for just £1 at any time of day in ASDA cafes, seven days a week with no minimum adult spend required. Click this link for more details: <https://corporate.asda.com/newsroom/2022/07/05/children-can-eat-for-just-1-at-asda-cafes-across-england-and-wales-this-summer-with-no-minimum-adult-spend>

Thank you for your support. We hope that you and your families have an enjoyable and restful summer.

Yours sincerely



Mr D Gurney  
Executive Headteacher



Mr R Dixon  
Head of School



Parkside, Gipsy Lane, Leeds LS115TT  
T 0113 2719962 E [info@cockburnschool.org](mailto:info@cockburnschool.org)  
W [www.cockburnschool.org](http://www.cockburnschool.org)

