

COCKBURN SCHOOL

Specialist status in the Performing Arts



Executive Headteacher Mr D Gurney BA (Hons) / NPQH / NLE
Head of School Mr R Dixon BSc (Hons) / NPQH

10th June 2020

Dear Parent/Carer,

Re: Year 10 Provision – Update

Following on from our letter to you last week regarding our intention to reopen to Year 10 students from 15th June, we are now sharing with you the detailed plans to commence face to face support for those who have indicated that they are sending their child to school and also our plans for those who have decided not to do so at this time. We understand that there will be some nervousness about students returning to school but the response was positive, with a large proportion of parents/carers indicating a return to school where possible.

It is important to remember that the government guidance has set out very clearly to schools that only a quarter of the Year 10 cohort (approximately 60) are permitted on site at any one time.

The government guidance also states that offering some face-to-face support is to supplement the home learning of Year 10 students and home learning should remain the predominant mode of education during this term.

Progress Review phone calls to supplement home learning:

All students will receive Progress Review style phone calls from subject teachers to discuss progress with home learning and this will particularly support parents/carers who are not sending their child at this time. Subject teachers will commence calls from 15th June.

Commencement of Face to Face Support to supplement home learning:

Year 10 students will now be allocated one day per week to attend school. They will remain on site with us for one two-hour session. This session will refocus their home learning and provide support going forward.

If you indicated on last week's survey that you are willing to send your child for face to face support, **over the course of this week, you will receive a call from school to confirm the date and time your child should attend.** Please do NOT send your child on a different day or time as we are not able to accommodate them.

Students will have staggered start times which will enable social distancing and your child should arrive at school on the day and at the time they have been allocated and within 5 minutes of their start time. The table below shows the staggered times for each group and are the same for each day:

Group	A	B	C	D
Staggered start and finish times	09.00 – 11.00	09.30 – 11.30	10.00 – 12.00	10.30 – 12.30

Students will queue outside the Sports Hall door at the front of the school adhering to social distancing. This will be clearly marked and a member of staff will meet them. Whilst queuing your child will be asked if they currently have any symptoms that can be associated with COVID - 19. If you are dropping off your child by car, please be aware of social distancing and avoid getting out of your car.

Continued on next page:

Parkside, Gipsy Lane, Leeds LS11 5TT
Tel 0113 2719962

info@cockburnschool.org
www.cockburnschool.org

Please note the following:

- **Upon entry students must wash or sanitise their hands** and be directed to their designated room for their session. Staff will be on corridors ensuring social distance measures are adhered to whilst students move around the building. Before students leave the site, they must wash or sanitise their hands.
- **Students will be allocated into fixed groups of no more than 10;** they will remain in their group throughout the session and be based in only one classroom. The group will remain the same each week. Students will not be in contact with other students on site.
- **Students will be expected to wear school uniform;** ties are **NOT** to be worn and PE kit is NOT required. Please note that your child will not be admitted into school if they are not wearing school uniform.
- **Students must not bring bags, school planners, stationery, other equipment (including footballs) etc. Students will NOT have access to their lockers.**
- **Students will receive** their own pack of equipment to use. Please remind your child that they are responsible for their own equipment pack in school and must not share any equipment with others or bring it home.
- **If possible, students are to bring in their own headphones** (*they cannot share with others*) to help access the online resources, with a reminder that mobile phones must not be seen or used at any time during the school day.
- **No food should be brought on site and will not be available to purchase.** Students can bring a water bottle, but bottled water will be provided free of charge as the water fountains in the school cannot be used.
- **Students must follow all instructions regarding keeping social distance of 2 metres and hand washing.** Students must follow all hygiene requests to regularly wash their hands, especially on entry and exit to school. Sanitising gel will be available in all learning spaces. All learning spaces are on a fixed cleaning/disinfecting rota to help keep them safe.

Any behaviour that does not meet our school Values and Expectations at this time will be strictly sanctioned in line with the school behaviour policy. We are hopeful that students will be respectful and responsible at all times so this will not be needed.

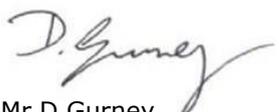
If your child is shielding, they should not return to school at this time. If a member of your household is shielding, your child may attend school but please contact us in advance of your child's return date.

If your child, or **any** member of your household displays symptoms of Coronavirus, **please do not send them to the school.** Inform us as soon as possible. Follow this link for further guidance around symptoms, self-isolation and testing: <https://www.nhs.uk/conditions/coronavirus-covid-19/>

We would like to remind all parents/carers that students should not be on the school grounds unless for agreed contact time or attendance as detailed above. Furthermore, we would like to re-emphasise the importance of reducing the risks of transmission outside of the school. This includes refraining from socialising with each other in large groups and ensuring social distancing practices are observed when meeting other people.

We look forward to welcoming back Year 10 students during the week commencing 15th June and as always, please do get in touch with us if there is anything we can do to assist you at this difficult time.

Yours sincerely,



Mr D Gurney
Executive Headteacher



Mr R Dixon
Head of School